



032/23-043

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 MARCH 2023

DIVISION MEMORANDUM

No. 138 s. 2023

CORRIGENDUM TO DIVISION MEMORANDUM NO. 136 s. 2023
RE: 2ND DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING
FOR FY 2023

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisor/PSDS
Heads, Unit/Section
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. Relative to DM No. 136 s. 2023 RE: 2nd Division Management Committee (MANCOM) Meeting, scheduled on March 22, 2023, starting from 8:00 am, the venue shall now be at **2nd Floor Balilo Event Center, Brgy. Angeles Zone 3., Tayabas City.**
2. Attached are the Updated Enclosure 1 List of Participants and Enclosure 2 Indicative Program of Activities for your reference.
3. All other provisions in the Memorandum remain in effect.
4. Wide and immediate dissemination of this Memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



Brgy. Poto, Tayabas City



(042) 710-0329 or (042) 785-9615



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ENCLOSURE 1. List of Participants

SDO Personnel

No.	Name	Position	Office/School
1	Natividad P. Bayubay	SDS	OSDS
2	Antonio P. Faustino Jr	ASDS	OSDS
3	Imelda C. Raymundo	Chief	SGOD
4	Edwin R. Rodriguez	Chief	CID
5	Conrado C. Gabarda	AO-V	OSDS
6	Marilou M. Cuaterno	OIC-Accountant III	OSDS
7	Benjamin A. Millares	Budget Officer III	OSDS
8	Dianah G. Tan	Cashier	OSDS
9	Jobelle M. Malijan	Record Officer	OSDS
10	Joyce Ann P. Limbo	Supply Officer	OSDS
11	Juanito D. Domirez	ADAS III	OSDS
12	Josefina R. Oabel	HRMO	OSDS
13	Jerome A. Chavez	EPS	CID
14	Sancho C. Calatrava	EPS	CID
15	Luzviminda Ritchelle F. Quintero	EPS	CID
16	Louie L. Fulleo	EPS	CID
17	Sherwin C. Quesea	EPS	CID
18	Joseph Jay U. Aureada	EPS	CID
19	Generosa F. Zubieta	EPS	CID
20	Michael Leonard D. Lubiano	EPS	CID
21	Maria Corazon A. Borbon	EPS-SGOD	SGOD/BANHS
22	Luzviminda E. Saludaes	SEPS-HRD	SGOD
23	Montano L. Agudilla Jr.	SEPS-SMME	SGOD
24	Marvin J. Rosales	OIC-Planning Officer	SGOD
25	Alelie A. Padillo	Nurse II	SGOD
26	Jayne Paula Talavera	Dentist II	SGOD

School Heads

	Name	Position	Unit/Office
1	Natalia A. Andaya	Principal I	Gibanga ES
2	Cherry G. Hugo	Principal I	TWCS-I
3	Waldymar E. Pasacsac	Principal II	Tayabas West CS III
4	Mary Grace M. Cabili	Principal II	WPNHS
5	Ingrid A. Palad	Principal I	Lawigue ES
6	Larvin O. Labrada	Head Teacher III	Alsam ES/Katigan-Alupay ES
7	Democrito C. Cabile Jr.	Head Teacher III	RQIHS
8	Ronan R. Ranillo	Principal II	Tayabas East CS
9	Leah C. Clado	Principal I	Wakas ES
10	Honesto P. Caagbay, Jr.	Principal I	Tayabas West CS II
11	Alona C. Crisanto	Principal II	Ipilan-Alitao ES
12	Gener C. Delos Reyes	Principal IV	LPIHS
13	Aileen Averilla	Assist. to the Principal	LPIHS
14	Geraldine M. Constantino	Assist. to the Principal	LPIHS
15	Maricel L. Abella	Assist. to the Principal	LPIHS
16	Adrian Maano	Head Teacher III	Mate ES/Pandakake ES
17	Luz A. Pacigue	Head Teacher III	Eugenio Francia ES
18	Lea A. Cosico	Principal I	Lakawan ES
19	Roderick O. Hugo	Principal II	Potol ES
20	Michael M. Safred	Assistant Principal II	DIS
21	Julieta M. Labita	Head Teacher III	Lalo ES
22	Rowena O. Sabiduria	Principal I	Tayabas West CS IV
23	Wenefredo B. Baylongo	Principal I	West Palale ES
24	Adrian N. Naynes	Teacher-In-Charge	Busal ES
25	Elpidia C. Palayan	Principal II	East Palale ES
26	Babylyn T. Olandes	Head Teacher III	North Palale ES
27	Corazon M. Oabel	Principal I	South Palale ES
28	Girly A. Abaricia	Head Teacher II	Domoit ES/Mayuwi CS
29	Dennis O. Labita	Principal II	Froilan E. Lopez ES
30	Teresa E. Andaya	Principal I	Kalumpang ES
31	Lorynel C. De Sagun	Head Teacher III	Malao-a/Calantas ES
32	Maria Rosele S. Javin	Master Teacher II	Ilasan ES
33	Aldwin V. Capistrano	Head Teacher III	Masin ES / Valencia ES
34	Evelyn R. Palambiano	Principal I	BANHS
35	Emelia Eclarin	Assistant Principal II	BANHS

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ENCLOSURE 2. Program of Activities

Part I - Opening		
8:00am-8:45am	Registration	MANCOM Secretariat
8:45am-9:00am	National Anthem	AVP
	Prayer	
	Roll Call	Josefina R. Oabel HRMO II
Part II – MANCOM Proper		
9:00am-9:05am	Welcome Message	Antonio P. Faustino, Jr. OIC-Assistant Schools Division Superintendent
9:05am-9:10am	Formal Mancom Opening	Natividad P. Bayubay CESO VI, Schools Division Superintendent
9:10am-9:25am	Presentation of learners' performance from SY 2018-2021	Edwin R. Rodriguez, Ed. D. CES – CID
9:25am-9:45am	Health Break	
9:45am-10:00am	Presentation of Total Expenditures from 2018-2021 in support to Division/School PPAs	Benjamin A. Millares Budget Officer III
10:00am-10:15am	Presentation of implemented 2018- 2021 Division/School PPAs and current adjustments to support LRP and DEDP	Marvin J. Rosales OIC-Planning Officer
10:15am-10:30am	Strategic Plans for MAGITING (Programs and Resources)	Maria Corazon A. Borbon EPS-SGOD
	Reiteration of the Migration Policy	
10:30am-12:00am	Presentation of the promotion of access thru creation/ integration/merging of schools	Dr. Gener C. Delos Reyes Principal IV Luis Palad Integrated High School
	Pilot Implementation of PhBL in the Secondary level (JHS and SHS)	Dr. Geraldine M. Constantino Assistant to the Principal-LPIHS (JHS)
	Pilot Implementation of PhBL in the Multi-grade level (Elem)	Adrian D. Maano School Head - Pandakake ES/Mate ES
	Decongestion of curricular offering for SHS and teaching workloads	Dr. Maria Aillen A. Averilla Assistant to the Principal-LPIHS
12:00pm – 1:00pm	Lunch	Maricel L. Abella Assistant to the Principal-LPIHS (SHS)
1:00pm-1:30pm	CID Updates	Edwin R. Rodriguez, Ed. D. CES – CID
1:30pm-2:00pm	Presentation of SGOD banner program	Imelda C. Raymundo CES – SGOD
2:00pm-2:30pm	Alignment of MAGITING in Support to MATATAG Program	Marvin J. Rosales OIC-Planning Officer
2:30pm-3:00pm	Health Break	
3:00pm-4:30pm	SDS Time	Natividad P. Bayubay CESO VI, Schools Division Superintendent
4:30pm-5:00pm	Ways forward and Closing Message	



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